



Arizona Medical Board

1740 W. Adams St., Suite 4000 • Phoenix, Arizona 85007

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FINAL MINUTES FOR BOARD MEMBER TRAINING SPECIAL MEETING

Held on Friday, February 7, 2020

At: 1740 W. Adams St., Board Room A Executive Session Room• Phoenix, Arizona

Board Members

R. Screven Farmer, M.D., Chair
James M. Gillard, M.D., M.S., F.A.C.E.P., F.A.A.E.M., Vice-Chair
Edward G. Paul, M.D., Secretary
Jodi A. Bain, M.A., J.D., LL.M.
Bruce A. Bethancourt, M.D., F.A.C.P.
David C. Beyer, M.D., F.A.C.R., F.A.S.T.R.O.
Teresa L. Connolly, D.N.P., R.N., N.E.A.-B.C.
Laura Dorrell, M.S.N., R.N.
Gary R. Figge, M.D.
Pamela E. Jones
Lois E. Krahn, M.D.

GENERAL BUSINESS

A. CALL TO ORDER

Chairman Farmer called the Board's Special Meeting to order at 12:31 p.m.

B. ROLL CALL

The following Board members were present: Dr. Farmer, Dr. Gillard, Dr. Paul, Ms. Bain (participated telephonically), Dr. Bethancourt, Dr. Beyer, Ms. Dorrell, Dr. Figge, Ms. Jones, and Dr. Krahn. The following Board member was absent: Dr. Connolly.

Present among Board staff include: Carrie Smith, AAG; Mary Williams, AAG; Patricia McSorley, Executive Director; Kristina Fredericksen, Deputy Director; William Wolf, Chief Medical Consultant and Michelle Robles, Board Operations Manager.

C. BOARD MEMBER TRAINING ON SUMMARY ACTIONS

Ms. Smith explained to the Board the process of a Summary Action and the options available to the Board. Ms. Smith informed the Board of the Formal Hearing process that results from a summary action and how the cases comes back before the Board with a recommendation from the Administrative Law Judge. Ms. Smith noted that a recommendation for Interim Practice Restriction is made by the Executive Director, Chief Medical Consultant and the Board Chair. Ms. Smith also informed the Board regarding the physician's appeal rights following the Boards consideration of the ALJ's recommendation and Board's final decision in the case.

D. BOARD MEMBER TRAINING ON OPEN MEETING LAW

Ms. Smith provided the Board with training on Arizona Open Meeting Law. Ms. Smith provided examples of potential violations and how to avoid them.

Dr. Farmer instructed Board members who have a proposed topic for Board discussion inform Board Staff to place on a future agenda. Dr. Farmer requested that Board staff utilize blind copy when emailing and

individual text notifications. Dr. Farmer requested a six-month follow up to see if recommended changes are working.

E. BOARD MEMBER TRAINING ON RULE MAKING PROCESS

Ms. McSorley provided the Board with training on the rule making process and the Board's Five Year Review requirements. Ms. McSorley informed the Board of the upcoming Rules for Five Year Review. Ms. Smith informed the Board that Five Year Review reports and recommended edits will be made at the Committee level and then will be forwarded to the Board for approval.

F. ADJOURNMENT

MOTION: Dr. Krahn moved to adjourn.

SECOND: Ms. Jones.

VOTE: The following Board members voted in favor of the motion: Dr. Farmer, Dr. Gillard, Dr. Paul, Ms. Bain, Dr. Bethancourt, Dr. Beyer, Ms. Dorrell, Dr. Figge, Ms. Jones and Dr. Krahn. The following Board member was absent: Dr. Connolly.

VOTE: 10-yay, 0-nay, 0-abstain, 0-recuse, 1-absent.

MOTION PASSED.

The Board's Special Meeting adjourned at 1:44 p.m.




Patricia E. McSorley, Executive Director