



Arizona Medical Board

1740 W. Adams St., Suite 4000 • Phoenix, Arizona 85007
Home Page: <http://www.azmd.gov>

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FINAL MINUTES FOR ANNUAL AGENCY PLANNING MEETING Held on Tuesday, October 8, 2019 At: 1740 W. Adams St., Board Room A • Phoenix, Arizona 85007

Board Members

R. Screven Farmer, M.D., Chair
James M. Gillard, M.D., M.S., F.A.C.E.P., F.A.A.E.M., Vice-Chair
Edward G. Paul, M.D., Secretary
Jodi A. Bain, M.A., J.D., LL.M.
Bruce A. Bethancourt, M.D., F.A.C.P.
David C. Beyer, M.D., F.A.C.R., F.A.S.T.R.O.
Teresa L. Connolly, D.N.P., R.N., N.E.A.-B.C.
Laura Dorrell, M.S.N., R.N.
Gary R. Figge, M.D.
Pamela E. Jones
Lois E. Krahn, M.D.

GENERAL BUSINESS

A. CALL TO ORDER

Chairman Farmer called the meeting to order at 10:24 a.m.

B. ROLL CALL

The following Board members were present: Dr. Farmer, Dr. Gillard, Dr. Paul, Dr. Bethancourt, Dr. Beyer, Ms. Dorrell, Dr. Figge, Ms. Jones and Dr. Krahn. The following Board members were absent: Ms. Bain and Dr. Connolly.

Present among Board staff include: Patricia McSorley, Executive Director; Kristina Fredericksen, Deputy Director; William Wolf, M.D., Chief Medical Consultant; Raquel Rivera, Investigations Manager; Amy Skaggs, Staff Investigational Review Committee (SIRC) Coordinator; Michelle Robles, Board Operations Manager; and, Andrea Cisneros, Minutes Administrator. Also present among Board staff include: Carrie Smith, Assistant Attorney General (AAG) and Mary D. Williams, AAG.

C. CALL TO THE PUBLIC

No individuals addressed the Board during the Call to the Public portion of the meeting.

D. BOARD MEMBER TRAINING BY ASSISTANT ATTORNEYS GENERAL

AAG Williams provided the Board with practical tips for conducting more effective meetings. AAG Smith provided the Board with training on contested cases and appealable agency actions. Ms. Smith also noted why it is helpful to have a public record explaining the Board's decision making process. Ms. Smith clarified the Board's "Three Strike" Rule.

E. PRESENTATION AND DISCUSSION BY PBI EDUCATION REGARDING SEXUAL MISCONDUCT

Catherine V. Caldicott, MD, FACP, provided the Board with a presentation regarding Board referrals to PBI of licensees who are found to be sexual boundary violators. Ms. Caldicott informed the Board of the various courses and services offered by PBI that State Boards and licensed professionals may utilize.

Board members requested that when PBI courses are utilized or is a term of the Board's Order an Accomplishments, Impressions, Recommendation (AIR) letter should be requested.

F. PRESENTATION AND DISCUSSION REGARDING CPEP'S VARIOUS PROGRAMS

Mr. O'Niell informed the Board that CPEP consists of clinicians and other professionals and the various assessments, educational interventions, seminars and follow-up programs that are offered. Mr. O'Niell also informed the Board of the number of physician's they have referred to CPEP and the associated programs. Mr. O'Niell noted that when a physician completes the PRoBE course the assessment and education plan is automatically included.

G. BOARD MEMBER TRAINING RELATED TO THE INVESTIGATIONS PROCESS

Ms. Raquel Rivera, Investigations Manager, informed the Board that going forward, in the event of a summary action or a complex case an investigations memo will be prepared for the Board's review. Ms. Rivera noted that in the event of recommended discipline on a sexual misconduct investigation and there is insufficient evidence to sustain the allegation, an administrative closure letter will be created so that if a similar complainant is filed the case can be reconsidered.

H. BOARD MEMBER TRAINING ON BEHIND THE SCENES PROCESSES – THE SCHEDULING OF CASES FOR THE AGENDA

Michelle Robles informed the Board of staff's notification process when scheduling cases for meetings.

I. ADMINISTRATIVE UPDATE

- IT Update
Ms. Fredericksen informed the Board that the agency is transitioning to GL Solutions 6. Once AZRAMP certification is received we can move towards staff training. Ms. Fredericksen updated the Board on the Dashboard timeframe.
- Personnel Update
Ms. McSorley reported that two long term employees have retired and that new staff has been hired in the investigations and business departments.
- 2020 Calendar
Ms. McSorley informed the Board that the 2020 Board Meeting calendar has been provided for the Board's review.

Board members requested that statutes "Three Meeting" rule be placed on a future agenda for discussion.

J. ADJOURNMENT

MOTION: Ms. Jones moved for adjournment.

SECOND: Dr. Bethancourt.

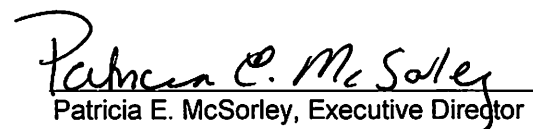
The following Board members voted in favor of the motion: Dr. Farmer, Dr. Gillard, Dr. Paul, Dr. Bethacourt, Dr. Beyer, Ms. Dorrell, Dr. Figge, Ms. Jones and Dr. Krahn. The following Board members were absent: Ms. Bain and Dr. Connolly.

VOTE: 9-yay, 0-nay, 0-abstain, 0-recuse, 2-absent.

MOTION PASSED.

The meeting adjourned at 2:44 p.m.




Patricia E. McSorley, Executive Director