



## Arizona Medical Board

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### FINAL MINUTES FOR OFFSITE AGENCY PLANNING MEETING

Held on Wednesday, June 13, 2018

Hilton Garden Inn, Room Phoenix South, 4000 N Central Ave • Phoenix, Arizona 85012

#### *Board Members*

James M. Gillard, M.D., M.S., F.A.C.E.P., F.A.A.E.M., Chair  
R. Screven Farmer, M.D., Vice-Chair  
Jodi A. Bain, Esq., Secretary  
Bruce A. Bethancourt, M.D., F.A.C.P.  
Teresa L. Connolly, D.N.P., R.N., N.E.A.-B.C.  
Gary R. Figge, M.D.  
Pamela E. Jones  
Lois E. Krahn, M.D.  
Edward G. Paul, M.D.  
Wanda J. Salter, R.N.

#### **GENERAL BUSINESS**

##### **A. CALL TO ORDER**

Dr. Gillard called the meeting to order at 9:03 a.m.

##### **B. ROLL CALL**

The following Board members were present: Dr. Gillard, Dr. Farmer, Ms. Bain, Dr. Bethancourt, Dr. Connolly, Dr. Figge, Ms. Jones, Dr. Krahn, Dr. Paul and Ms. Salter.

##### **ALSO PRESENT**

Present among Board staff include: Kristina Fredericksen, Deputy Director; William Wolf, M.D., Chief Medical Consultant; Andrea Cisneros, Staff Investigational Review Committee ("SIRC") Coordinator; Raquel Rivera, Investigations Manager; Mary Bober, Board Operations Manager; and Michelle Robles, Board Coordinator. Additionally present were Carrie Smith, AAG; and Anne Froedge, AAG.

##### **C. CALL TO THE PUBLIC**

No individuals addressed the Board during the Public Statements portion of the meeting.

##### **D. BOARD MEMBER TRAINING ON APPEALABLE AGENCY ACTIONS, CONTESTED CASES, AND CHANGES TO OPEN MEETING LAW**

Ms. Smith and Ms. Froedge presented Board member training on appealable agency actions and contested cases, including discussion with Board members about the applicable due process considerations, and case handling process.

Ms. Smith presented Board member training regarding recent changes to open meeting laws due to HB2065 and HB2649, which were passed this last legislative session.

##### **E. PRESENTATION AND DISCUSSION REGARDING ALTERNATIVE NON-DISCIPLINARY REMEDIES**

Ms. Fredericksen provided information regarding potential alternatives to an advisory letter that the Board may utilize when taking action on a Board case.

Board members discussed alternative action that would serve to provide education, quality improvement and tracking purposes.

## **F. BOARD TRAINING REGARDING THE PROCESSING OF COMPLAINTS ALLEGING SEXUAL MISCONDUCT**

Ms. Rivera informed the Board regarding the complaint and investigation process for sexual misconduct and boundary cases, including discussion regarding impacts of trauma on patients and other barriers to the process.

## **G. UPDATES AND DISCUSSION RELATED TO PHARMACY BOARD REFERRALS, THE OPIOID EPIDEMIC ACT AND THE WORK OF THE ARIZONA OPIOID EPIDEMIC REGULATORY WORKGROUP**

Ms. Fredericksen updated the Board on the Opioid Epidemic Plan and the formation of the Opioid Epidemic Regulatory Workgroup and their goals. There was further discussion about case referrals from the Pharmacy Board and changes to Board staff access to the Controlled Substance Prescription Monitoring Program ("CSPMP") based on the Opioid Epidemic Act.

## **H. UPDATE ON OUTREACH AND COMMUNICATION BY THE AMB STAFF**

Ms. Fredericksen reported on tools being utilized by Board staff for outreach and communication, including the Board's Newsletter, bulk or mass emailing, renewal notice flyers, Chief Medical Consultant speaking engagements, a YouTube channel and a Twitter account.

## **I. UPDATE ON THE ISSUANCE OF TEMPORARY LICENSES AND COMPACT LICENSES**

Ms. Fredericksen reported that to date, the Board has issued 85 letters of qualification and 110 Compact licenses. Since July 2017, the Board has issued 21 temporary licenses.

## **J. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING DATA WAIVER CURRICULUM FOR ARIZONA MEDICAL STUDENTS**

Arizona Department of Health Services (ADHS): Lisa Villarroel, M.D., M.P.H. and Aram Mardian, M.D.

Dr. Villarroel presented information regarding the proposed curriculum to the Board. Dr. Villarroel explained the goals and components of the curriculum and noted that all Arizona undergraduate health programs participated in the curriculum development. Dr. Villarroel explained that the goal of curriculum implementation would be to assist in incentivizing physicians to become qualified to provide medication assisted treatment for opioid dependence.

Board members requested that legal counsel and Board staff review the issue and return to the next meeting with recommendations.

Dr. Farmer requested a Joint Legislation and Rules Committee (JLRC) meeting be scheduled in June to discuss the matter and have a recommendation for the full Board in August.

## **K. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING RESPONSE TO GOVERNOR'S EXECUTIVE ORDER 2018-02**

Ms. Fredericksen explained that slight revisions are being made to the draft and the final response will be provided to the Board.

## **L. REPORT OF JLRC COMMITTEE**

- Review, Discussion and Possible Action Regarding Committee Recommendation to Submit Proposed Amendments to Article 1 (Definitions) and Article 4 (Medical Assistants) of Board Rules

Ms. Bain requested that the Board move to submit the proposed amendments to Article 1 and Article 4 as recommended by the Committee.

**MOTION: Dr. Gillard moved to approve the draft language of the proposed Amendments to Article 1 (Definitions) and Article 4 (Medical Assistants) of Board Rules**

**SECOND: Dr. Bethancourt.**

**VOTE: 10-yay, 0-nay, 0-abstain, 0-recuse, 0-absent.**

**MOTION PASSED.**

## **M. ADMINISTRATIVE UPDATE**

- Staffing

Ms. Fredericksen reported that the Board currently has 51 staff members.

- **Board Member Appointments**  
Ms. Fredericksen stated that ARMA provided the names of two physicians for consideration.
- **IT Systems Update**  
Ms. Fredericksen reported that the IT Systems are currently undergoing an organization assessment by CGI for recommended improvements. CGI will provide a report by the end of the physical year.
- **Security Update**  
Ms. Bober reported that Board staff is moving forward with contracting with Capital Police and DPS to provide security for future Board meetings.
- **Board Reimbursement**  
Ms. Fredericksen provided the State of Arizona Accounting Manual policy the Board must follow.
- **Budget Process**  
Ms. Fredericksen reported that the Budget Process, Strategic Plan and Annual Report will be available for the Board to approve at the August Regular Session Board Meeting. Board members discussed the concern of retaining outside medical consultants and related budgeting issues.
- **Strategic Plan**
- **Annual Report**

#### **N. ADJOURNMENT**

**MOTION: Dr. Krahn moved to adjourn the meeting.**

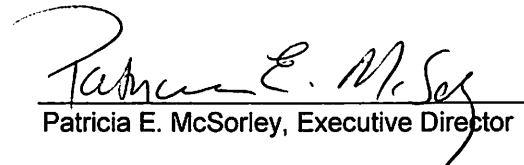
**SECOND: Dr. Figge.**

**VOTE: 10-yay, 0-nay, 0-abstain, 0-recuse, 0-absent.**

**MOTION PASSED.**

The meeting adjourned at 3:49 p.m.



  
Patricia E. McSorley, Executive Director