



Governor
Douglas A. Ducey

**ARIZONA BOARD OF OSTEOPATHIC EXAMINERS
IN MEDICINE AND SURGERY**
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Board Members
Douglas Cunningham, D.O., Pres
Jerry Landau, J.D., V.P.
Gary A. Erbstoesser, D.O.
Jonathan A. Maitem, D.O.
Martin Reiss, D.O.
Christopher Spiekerman, D.O.

Rachel Shepherd
Interim Executive Director

**MINUTES OF THE EXECUTIVE DIRECTOR SELECTION
COMMITTEE MEETING OF THE
ARIZONA BOARD OF OSTEOPATHIC EXAMINERS IN
MEDICINE AND SURGERY**

SATURDAY, March 24, 2018 beginning at or after 2:30 p.m.

COMMITTEE MEMBERS PRESENT: Douglas Cunningham, D.O.
Jerry G. Landau, J.D.
Martin Reiss, D.O.

STAFF / OTHERS PRESENT: Rachel Shepherd, Interim Executive Director
Jeanne Galvin, Assistant Attorney General
John O’Hair-Schattenberg, Investigator
Jenny Webb, Interim Licensing Administrator

1. CALL TO ORDER

Dr. Cunningham called the meeting to order at 4:00 p.m.

2. ROLL CALL

Jeanne Galvin took the roll. Committee members are present.

3. REVIEW OF RESUMES FOR EXECUTIVE DIRECTOR POSITION, DISCUSSION AND RECOMMENDATIONS REGARDING PROSPECTIVE INTERVIEW CANDIDATES.

Dr. Cunningham moved to enter Executive Session for the review of confidential information. Dr. Reiss seconded. The Board entered Executive Session at 4:05 p.m. and returned to Open Session at 4:40 p.m.

4. REVIEW AND DEVELOPMENT OF INTERVIEW QUESTIONS

Interview questions were reviewed by the Committee Members.

5. DISCUSSION OF INTERVIEW AND SELECTION PROCESS

The Committee agreed to schedule a 30 minute interview for each candidate. The Committee agreed that it would be appropriate to hold a board meeting with all Board Members for the interviews. The anticipated date for the interviews will be held on April 21, 2018, if the Board members are available on that day. Nine (9) candidates were selected.

6. ADJOURNMENT

The Committee adjourned at 5:00 p.m.